

DEPARTMENT OF HEALTH SERVICES

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RECEIVED

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TCM/MAA

August 28, 1998

PPL No. 98-019

To All County Medi-Cal Administrative Activities (MAA)/
Targeted Case Management (TCM) Coordinators and
Advisory Committee Members

HEALTHY FAMILIES

The purpose of this transmittal is to provide all Local Governmental Agencies (LGAs) with clarification regarding the annual Medi-Cal Administrative Activities (MAA) Time Survey document and the MAA Invoice relative to the Healthy Families program. Please ensure this information is disseminated to the appropriate staff in your LGA.

In September of 1997, Legislation was enacted to authorize the new Healthy Families and Medi-Cal for Children programs, which offers no-cost or low-cost health insurance coverage. The California Department of Health Services and the Managed Risk Medical Insurance Board have established an application assistance compensation of \$25 to be paid to organizations for each application which results in an enrollment for either Healthy Families or Medi-Cal for Children Programs. For your LGA to assist a family or an individual with the Healthy Families and Medi-Cal for Children application and to receive the application assistance reimbursement, you must be a Certified Application Assistant. To become certified, please contact the Healthy Families Program, at 1-800-880-5305.

To eliminate potential problems associated with Healthy Families and administrative activities being claimed to MAA Facilitating Medi-Cal Application (Eligibility Intake) under Title XIX the LGAs are hereby instructed to time survey and code time spent on "non Medi-Cal" Healthy Families application activities to "Other Programs/Activities. Time is to be coded to this activity when only the "Healthy Families" box is checked on page 1, of Part A, of the Healthy Families/Medi-Cal Application. This instruction ensures that eligibility intake activities associated with "Healthy Families Only Eligibles" are segregated out and that time and costs are not being charged to the MAA program under Title XIX.

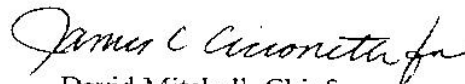
LGAs are hereby instructed to time survey to MAA Facilitating Medi-Cal Application (Eligibility Intake) whenever they perform eligibility intake activities and they check the "Medi-Cal" and/or the "Medi-Cal for Pregnant Women" boxes on Page 1, Part A of the Healthy Families/Medi-Cal application. This instruction is based on the assumption that the applicant is a "potential" Medi-Cal recipient and will result in the time/costs being charged to the MAA program.

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To the extent LGAs are certified to receive assistance fees, e.g., for an approved Medi-Cal application, the LGAs are instructed to offset their "Medi-Cal" application assistance fees from their costs on the MAA Invoice. This instruction does not apply to application assistance fees paid for Healthy Families only eligibles. This instruction will avoid a potential duplicate payment situation resulting from a separate \$25.00 payment over and above the costs reimbursed under the MAA program.

If you have any questions regarding this transmittal, please contact the Administrative Claiming Unit analyst assigned to your LGA.

Sincerely,



David Mitchell, Chief
Medi-Cal Benefits Branch

Targeted Case Management: Medi-Cal Administrative Activities: X Policy Effective Date: 7-1-98 Policy Reference: Welfare & Institutions Code, Section 14132.47
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PPL Chron.

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